

MEETING:	South Area Council
DATE:	Friday, 15 June 2018
TIME:	10.00 am
VENUE:	Meeting Room, The Hoyland Centre

AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

Minutes and Notes

- 2 Minutes of the Meeting of South Area Council held on 27th April, 2018
(Sac.15.06.2018/2) (*Pages 3 - 6*)
- 3 Notes of the Ward Alliances (Sac.15.06.2018/3) (*Pages 7 - 14*)
Hoyland Milton and Rockingham – held on 9th May, 2018
Darfield – held on 17th May, 2018

Performance

- 4 Report on the Use of Ward Alliance Funds (Sac.15.06.2018/4) (*Pages 15 - 16*)
- 5 Performance Update (Sac.15.06.2018/5)

Items for Discussion

- 6 Young People's Social Media Project (Sac.15.06.2018/6)

Items for Decision

- 7 Procurement and Financial Update (Sac.15.06.2018/7) (*Pages 17 - 22*)

To: Chair and Members of South Area Council:-

Councillors Stowe (Chair), Andrews BEM, Coates, Franklin, Frost, Daniel Griffin, Lamb, Markham, Saunders, Shepherd, Sumner and R. Wraith

Area Council Support Officers:

Diane Lee, South Area Council Senior Management Link Officer
Lisa Lyon, South Area Council Manager
Kate Faulkes, Head of Service, Stronger Communities
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on email governance@barnsley.gov.uk

Thursday, 7 June 2018

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MEETING:	South Area Council
DATE:	Friday, 27 April 2018
TIME:	10.00 am
VENUE:	Meeting Room, Wombwell Library

MINUTES

Present Councillors Stowe (Chair), Andrews BEM, Franklin, Markham, Saunders, Shepherd, Sumner and R. Wraith.

45 Declarations of Pecuniary and Non-Pecuniary Interests

Councillors Franklin and Shepherd each declared a non pecuniary interest in minute numbers 49 and 50 in relation to their positions as directors of Forge Community Partnership.

46 Minutes of the Meeting of South Area Council held on 23rd February, 2018 (Sac.27.04.2018/2)

The meeting considered the minutes of South Area Council held on 23rd February, 2018.

RESOLVED that the minutes of the South Area Council held on 23rd February, 2018 be approved as a true and correct record.

47 Notes of the Ward Alliances (Sac.27.04.2018/3)

The meeting received the notes from the following Ward Alliances:- Hoyland Milton and Rockingham held on 7th March; Wombwell held on 15th March; and Darfield Ward Alliance held on 19th March, 2018.

RESOLVED that the notes from the Ward Alliances be received.

48 Report on the Use of Ward Alliance Funds (Sac.27.04.2018/4)

The attention of Members was drawn to the final amount remaining in each of the Ward Alliance Funds at the end of the 2017/18 financial year.

Including carry forward of the remaining balances, the allocations for each Ward Alliance Fund in 2018/19 were as follows: - Hoyland Milton and Rockingham, £20,099.69; Darfield, £11,225.47; and Wombwell, £11,308.04. No finance had been allocated in the 2018/19 financial year.

RESOLVED that the report be noted.

49 Performance Report Q4 (Sac.27.04.2018/5)

The item was introduced by the Area Council Manager. The attention of Members was drawn to information relating to the contract with Kingdom Security for Environmental Enforcement. It was noted that information related to Quarter 4 had been delayed. This was as a result of the contract manager being on leave for 6

weeks, with no alternative contact provided. In addition a number of issues highlighted previously had failed to be acted upon.

Members noted that the payment for the contract had been withheld, and arrangements had been made with regards to breaching the terms of contract.

It was acknowledged that there were no issues with any of the remaining contracts. It was noted that the majority of the contracts were due to expire within 18 months, with no option to extend. Further consideration would be given to this later in the agenda.

RESOLVED that the report be received.

50 Procurement and Financial Update (Sac.27.04.2018/6)

The Area Council Manager spoke to the report previously circulated. Members considered section 3 of the report which highlighted commitments to date.

Section 4 of the report provided a summary of the financial situation of the Area Council. It was noted that this did not currently include income from Fixed Penalty Notices. Information received by the Area Council Manager had suggested that this was significantly reduced.

The attention of Members was drawn to a number of projects which had been put forward by various Councillors within the South Area for funding through the Area Council budget. Also noted were the items for discussion later on the agenda that could lead to a call on finance from the budget. With many of the commissions coming to an end in around 12 months, it was suggested that a workshop be called for Members to discuss the priorities for the area and potential areas for investment in the future.

The background to the Traffic Regulation Order in Hoyland Town Centre was acknowledged and the reasons for its amendment considered. Members noted the anticipated costs of up to £5,000. Those present supported the proposal, with the exception of Cllr Shepherd, who wished to record his abstention.

Members noted the proposal for work around Milton Ponds, which could not be undertaken with volunteers due to the magnitude of the task. Questions were raised regarding the responsibility of the angling club with regards to maintenance, however it was noted that the work was required within certain timescales due to the nesting seasons of birds on the banking.

A further scheme was considered, which entailed remediation work on land which was the responsibility of the parks department. This would alleviate flooding in the area. A number of options were considered, with the preferred option being to solve the issue in the long term.

RESOLVED:-

- (i) That the current financial position be noted;
- (ii) That approval be given to pursue amendments to a Traffic Regulation order in Hoyland Town Centre up to a value of £5,000;

- (iii) That work to cut back the banking at Milton Ponds be approved up to a value of £1,080;
- (iv) That work to alleviate flooding on Sheffield Road, Birdwell be undertaken at a cost of up to £10,980;
- (v) That a workshop be arranged to consider the future priorities for the Area Council and potential areas for investment.

51 Addressing the Demand for Advice Services (Sac.27.04.2018/7)

David Andy from Citizen's Advice Bureau (CAB) was welcomed to the meeting. The background to the advice services being provided in the South Area were noted, with this first established as a joint venture between CAB and Barnsley Council, with the service more recently being wholly delivered by CAB following them being the preferred organisation at the conclusion of a tender exercise.

Members were made aware that a number of targets had been met, and greatly exceeded, such as number of clients seen, and amount of benefit gained. This success had generated a number of issues, including sessions being oversubscribed, with long waiting times with a number of clients unable to be seen. As a result the Area Council had requested for a number of options to be considered to respond to the demand.

The circulated report provided a number of options, which included the provision of additional services, and also the engagement of an apprentice to assist capacity. In addition to the options circulated, Members were also made aware of a further option to provide an additional session per week, provided by a generalist advisor. This was expected to cost £4,972 per year.

Members discussed the value for money of the service, with £12.60 net gain for every £1 invested. This rose to over £28 when undertaken an analysis of the wider social return on investment.

Questions were raised regarding how additional capacity could be provided, and it was noted that CAB were currently in the process of recruiting additional staff.

RESOLVED:-

- (i) That David Andy be thanked for his presentation and providing the options contained within the report;
- (ii) That Members consider the information presented within the presentation, and report circulated, and that a formal decision to address the demand for advice services be taken at the next meeting of the Area Council.

52 Social Isolation (Sac.27.04.2018/8)

Anna Tummon, Health and Wellbeing Officer, was welcomed to the meeting, to present the findings of her research on social isolation in the South Area. Members were reminded of the work recently commenced in the Wombwell Ward by Age UK, which sought to reduce social isolation.

Members were reminded of the difference between social isolation and loneliness, and the impact on health. The research considered who was affected, the barriers to them being engaged, and support required for them to re-engage. The return on

investment in this area was also noted, with Public Health England suggesting £5.96 for every £1 invested.

Though data was limited, it was suggested that approximately 3,640 of the 9,100 residents aged 65+ in 2020 would be living alone and at risk of becoming socially isolated.

Further research was undertaken which included with service users, and professionals. The major issues contributing were found to be: - transport and geography; awareness and information; confidence and reassurance; and technology limiting interaction. For them to engage more easily, the following would make it easier:- increased awareness and advertising; transport; a friendly face. Members noted that there were community and individual factors that resulted in social isolation.

As a result of the research it was suggested that existing assets be utilised, but with efforts to reduce barriers. It was suggested that this would require a targeted and proactive approach. A number of options in order to do so were put forward and discussed, however it was recognised that the Area Council may wish to pause to consider the outcome of the Age UK intervention in the Wombwell area.

With regards to transport, suggestions were made for Ward Alliance applications to give consideration on how those at risk of social isolation could be engaged. Members discussed the difficulties in identifying those most isolated and the need for referrals from agencies they may be in contact with.

It was suggested that a decision on any significant intervention be paused pending the outcome of the work of Age UK in Wombwell, and they be invited to a future meeting of the Area Council to give an update on the project so far. However, in the interim it was thought to be beneficial to further develop a Winter Wellbeing Campaign, which would bring together many priorities to engage and improve the wellbeing of older and socially isolated residents.

RESOLVED:-

- (i) That the Health and Wellbeing Officer be thanked for her attendance and work so far;
- (ii) That Age UK be invited to give a presentation on the preliminary findings of their work in Wombwell after 3-6 months of delivery;
- (iii) That, working with relevant partners, a Winter Wellbeing Campaign be developed to bring together multiple priorities to address the needs of older and socially isolated people, and that this be considered in more detail by a future meeting of the Area Council.

Chair

Hoyland Milton and Rockingham Joint Alliance

Notes of meeting held on Wednesday 9 May 2018

The Hoyland Centre

Present

Cllr Chris Lamb	Rockingham Ward (Chair)
Cllr Jim Andrews	Rockingham
Cllr Nicola Sumner	Rockingham
Cllr Robin Franklin	Hoyland Milton
Cllr Mick Stowe	Hoyland Milton
Cllr Tim Shepherd	Hoyland Milton
John Lang	Job Club
Neil Spencer	Forge Community Partnership
Rob Hargreaves	Berneslai Homes
Christine Cameron	Tesco
Danielle Gill	Tesco
Tim Fuller	Tesco
Pat Gregory	Walderslade Surgery
Anne Sanderson	Neighbourhood Watch
Joan Whittaker	Federation of Tenants
Ian Warhirst	HAG
Dawn Grayton	BMBC South Area Team

Apologies

Janet Cartwright	Friends of Elsecar Park
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Councillor Chris Lamb chaired the meeting

1 Welcomes and introductions.

The Chair welcomed Sam Goulding from IDAS and Jo Birch from BMBC's Park Team who were going to talk to the Alliance and Christine Cameron who is new to the Alliance and representing Tesco during Danielle's maternity leave.

2. Presentation by Sam Goulding IDAS.

IDAS is a project commissioned by BMBC to provide support to residents suffering domestic abuse. Traditional for residents to get support they have had to hit a certain threshold, IDAS can intervene before cases hit the threshold. There have been 1550 referrals to the service from all over the Borough; over 100 have been in the Hoyland Milton and Rockingham wards. Safe packs will be given to people to be used in conjunction with other measures such as civil orders. The packs will be re-used, so when some-one no longer needs it they will be expected to return it. Sam confirmed that the Ward Alliance application was a one off application and she would not be returning in the foreseeable future for help as she is currently seeking funding from other organisations.

3. Sarah McHale Barnsley Better Bond – apologies sent by Sarah.

4. Jo Birch re Elsecar Park.

Elsecar Park is one of the primary parks and the only green flag park in Barnsley. However, budget cuts mean that grants have to be applied for to help with summer planting schemes. The Friends of Elsecar Park help by applying for grants and with maintenance. Longer term Jo would like to trial Park Partners who will provide sponsorship. There was some discussion about it needing to be the right partner.

5. Notes from the Ward Alliance meeting held on 7 March 2018.

The minutes were accepted as a true record of the proceedings.

6. Tidy Team Update.

Neil Spencer gave some figures that had been collated for the year end. As of 31 March 2018 the Tidy Team assisted with:

- 214 Community clean ups
- 376 Litter picks
- 4446 bags of rubbish were collected
- Worked with 6150 volunteers amounting to 2550 volunteer hours
- Engaged with 545 young people and this contributes towards educating them with littering, recycling etc.

7. Promotion of Ward Alliance spending.

Discussed how much was available.

8. Ongoing Projects.

None to report.

9. New Projects:

- Phoenix Ladies – Successful but they need to be more active promoting the group.
- IDAS – Successful, asked for them to provide an audit trail to show that the packs have been used in the HM&R wards.
- Forge Community Partnership – Youth Project. – Application stayed awaiting further information
- Forge Community Partnership – Job Club. – Application stayed further information.

10. Any Other Business.

Grantfinder – Elected members and officers are being trained how to use Grantfinder which is a programme that provides funding information and helps to identify support for community projects.

Ward Alliance Networking and Celebration – Suggested an additional meeting to discuss findings. After the meeting it was decided that this would have to be too close to the next scheduled Ward Alliance meeting and so one item from the findings will be included in subsequent agendas.

11. Date of next meeting Wednesday 4 July 2018 at the Hoyland Centre at 5pm.

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Darfield Ward Alliance
Notes of meeting held Thursday 17th May 2018 @ 4.00pm
At Darfield Community Centre

Present: Cllr Pauline Markham, Margaret Barlow, Brian Moore, Cllr Caroline Saunders, Michael Fenna, Jonah Mulunda, David Hildred, Colin Ward, Nicola Farrar Tanya Dickinson (Community Development Officer), Barbara Tindle (Secretary).

1. Introductions and Apologies – Pauline welcomed Stephanie Hyner-Jones (Observer). Apologies from Cllr Dorothy Coates.

2. Minutes of last meeting and matters arising

The minutes were agreed. Matters arising – Tanya updated the Alliance on the one-to-one funding advice workshop held by Karen Walke on Thursday 22nd March at Darfield Library. One group attended and was given advice. Can members please share to any groups who you think may benefit from this and inform Tanya so appointments can be booked. The next workshop is being held on Thursday 5th July 2018.

Plevna & Parva Volunteer Community Group would like to thank the Alliance for the £200 they gave them for their Fun Day

3. Ward Alliance Fund -Balance Sheet and Applications received

Balance sheet

- End of financial year £734
- WAF for 2018 – 2019 £10,000 + c/f £734 = £10,734.00

Applications:

- Friends of Darfield Library (Out of School Activities) £425
After discussion it was agreed to fund the project in full.
- Sloppy Slippers – £1650.00
After discussion it was agreed to fund the project in full.

4. Ward Alliance Projects

- Sloppy Slippers – Tanya, Margaret, Michael and Pauline gave an update on how successful the event was run by Edlington Community Organisation. There were 45 pairs of slippers swapped as well as various other information over a cup of tea. There are still 10 blue and 10 red winter warmer packs if anyone knows someone who may benefit from one could they please forward their details to Tanya; a risk assessment and referral form would need to be done, Tanya to forward information to Alliance members. During the event the organisers learnt that one lady who had not left her home for quite a few weeks felt able to come and attend the event. Tanya to meet with Edlington Community Organisation in June to gather information for our satelight sessions.

- Summer Gala – The Gala will be held on Wednesday 1st August 2018 11am – 2 pm. Entertainment already booked are Darfield Sequence Dancers, the Basket Ball team, the Ping Barnsley Pop Up group, Tiny tot inflatables, The Bowls Club will have free bowling and hot drinks, a Sweet Trolley, Hot Dog stall and the W.A. information boards. If anyone knows anyone who would like a stall can you please let a member of the Gala team know. It is £10 per stall for local business' but if they do not do well there will be £5 refundable at the end of the day. A meeting with the Gala team to be arranged. **Action: Pauline, Jonah, Barbara, Tanya**
- Notice Boards – The Broomhill notice board is now in place. Stephanie Hyner-Jones to keep it updated. It was agreed that an information sheet with all contact details for each notice board needs to be put in place.

5. **Action Plan 2018 - 2019**

- Agreement – all members read the action plan and agreed
- Lead names on projects – all projects now have lead names assigned with the exception to the 'Pick Up a Paintbrush'. Tanya to speak with Dorothy to see if she would like to lead on this project. **Action: Tanya**

6. **WA Celebration Event – Ideas/feedback on report from last meeting**

All members were happy with the report. Caroline asked if there was any photographs of the evening and also thought it would be nice to receive any feedback from groups who have received funding.

7. **End of year report for W.A.**

Tanya handed out her report showing a timeline of the Darfield Ward Alliance Projects for 2017- 2018. Everyone praised the idea and thanked Tanya for all her hard work.

8. **Any other Business**

Caroline updated the Alliance on the Yoga group. The tutor is finding it hard to keep the class going with holiday season upon us some members are absent. Caroline asked the Alliance if it would be possible for us to fund 12 weeks rent £180 from the Health Project underspend. The Alliance agreed.

Pauline informed the members that she had been getting complaints on how untidy the Darfield Ring was looking and asked what the dates were for the Netherwood children who have taken on this project. Tanya informed the

members that it would be 23rd May, 27th June and 18th July. Pauline asked if Tanya could ask if the Tidy Team could help out and Carmen Hancock Jones who had expressed an interest in volunteering.

Changes to data protection law on the 25th May mean that we now need to obtain written consent to hold individual's personal information. Tanya passed around a contact sheet for all members to complete.

9. Date of next meeting - Thursday 19th July 2018

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2018/19 WARD FUNDING ALLOCATIONS

For 2018/19 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level.

The carry-forward of any remaining balances of the 2017/18 Ward Alliance Fund will be combined and added to the 2018/19 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

DARFIELD WARD ALLIANCE

For the 2018/19 financial year the Ward Alliance have the following available budget.

£10,000	base allocation
£1,225.47	carried forward from 2017/18
£0	devolved from Area Council
£11,225.47	total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining
			£5,612.70	£11,225.47
Secretary Expenses	£125.00	£125.00	£5,612.70	£11,100.47

HOYLAND MILTON/ROCKINGHAM WARD ALLIANCE

For the 2018/19 financial year the Ward Alliance have the following available budget.

£20,000 base allocation
£86.25 carried forward from 2017/18
£0 devolved from Area Council
£20,086.25 total available funding

To date, nothing has been committed against the 2018/19 budget.

WOMBWELL WARD ALLIANCE

For the 2018/19 financial year the Ward Alliance have the following available budget.

£10,000 base allocation
£1,308.04 carried forward from 2017/18
£0 devolved from Area Council
£11,308.04 total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining
			£5,654.02	£11,308.04
IDAS - Staying safe-staying put	£400.00	£400.00	£5,654.02	£10,908.04

BARNSELY METROPOLITAN BOROUGH COUNCIL

South Area Council Meeting:
15th June 2018

Report of South Area Council Manager

South Area Council – Procurement and Financial Update

1. Purpose of Report

- 1.1 To outline the current financial position for 2018/2019 and 2019/2020.
- 1.2 To review all the South Area Council contracts currently running and come to a view on commissioning intentions for 2019.
- 1.3 For Members to consider other priorities to be developed.

2. Recommendations

- 2.1 That Members note the current financial position at 3.0 and 4.0 for 2018/2019 and 2019/2020.
- 2.2 That Members consider the information on current commissions and recommendations on future commissioning intentions at 5.4 Environmental Tidy Team, 5.5 Private Sector Housing Service, 5.6 Environmental Enforcement and 5.7 Advice Services and
- 2.3 That the South Area Council Manager develops tender specifications and Service Level Agreements (where appropriate) for future commissions to be agreed by Members at the South Area Council meetings on the 31st August and 26th October meetings.
- 2.4 That Members consider the recommendation at 6.3 for additional advice services sessions to the existing contract up to June 2019 in Hoyland and Wombwell.
- 2.4 That Members note the projects to be developed for further consideration at 8.1 and 8.4.
- 2.5 That Members consider the recommendation at 8.6 for up to £2,000 to be allocated towards holding a Winter Wellbeing event.

3. Existing contracts

3.1 The following are current contracts and contract end dates:

Contract name	Contract start date	Contract end date	Notice required for termination	Contract Value
Tidy Team Forge Community Partnership	01/08/2016 1+1+1	01/04/2019	6 months (written notice 01/11/2018)	£195,720 per annum

Advice services Citizens Advice Barnsley	01/07/2017 1+1	30/06/2019	6 months (written notice 30/12/2018)	£75,000 per annum
Environmental services Kingdom Security Limited	01/04/2016 1+1+1	01/04/2019	6 months (written notice 01/11/2018)	£60, 320 per annum
Private sector Housing officer BMBC	01/04/2017 1+1	01/04/2019	3 months internal Service Level Agreement	£32,580 Per annum

3.2 The only commitment from the 2019/ 2020 budget for existing contracts is 3 months of the Advice Service contract which runs until 30/06/2019.

3.3 All the above commissions will have completed their final year in contract. In terms of procurement this means that if a decision is taken that the activity is still needed a competitive tendering process will need to take place. Each of the services will need to follow a retendering exercise where the opportunity is put out to the market through YOR Tender. The private sector housing officer would be an internal service level agreement.

4. South Area Council Finance Overview

4.1 Finance table:

Description	2017/18	2018/19	2019/2020
South Area Council Allocation	£400,000	£400,000	£400,000
Carry Forward + income	£93,615	£32,823 + Income confirmed to date £27,892	
Contracts / spend			
Advice Services	£74,375	£75,000	£18,750 (April 19 – June 19)
Environmental service (Kingdom)	£120,000	£60,320	
BMBC Safer Communities (environmental services)	£26,488	£14,000	
Tidy Team	£195,720	£195,720	
Private sector Housing	£14,636 +£13,575	£47,216 (£14,636 + £32,580)	
Summer Internship	£3,998		
Community Magazine	£3,500	£3,675	
Young people's pop up sessions	£2,000		
Young people's social media project	£2,500		
Wombwell TRO	£4,000		
Off road biking signs		£1,290	
Ammendments to Hoyland Centre TRO		Up to £5000	
Park Land repairs – Sheffield Road Birdwell		£10,980	
Parks – Milton Pond banking		£1,080	
Spend	£460,792	£414,281	£18,750
In year balance	£32,823	£46,434	£381,250

4.2 Currently there is an in year balance of £46,434 for 2018/2019. Of the £27,892 income, £10,832 remains for environmental projects.

4.3 The annual figure for existing contracts totalled is £377,620

5. Background and information

5.1 At a South Area council workshop held on the 25th May 2018 members reviewed all the South Area Council contracts currently running in order to come to a view on commissioning intentions for 2019 /2020.

5.2 For each of the contracts the Members considered:

- The original purpose of the contract and whether the contract delivered on that purpose
- Contract performance to date
- What has worked well and not so well
- Is there evidence of continued need?
- Discussions to date regarding competing South Area Council Priorities
- Current and future financial position

5.3 At the workshop Members recommended the following:

5.4 Environmental Tidy Team Service

- That there is a continued need for a Tidy Team / environmental service from the 1st April 2019 and requested that the South Area Council Manager pull together a tender specification with the intention that the opportunity is put out to the market as part of a competitive tender process
- That the new tender specification has a clear focus on upskilling community groups and residents in sustaining their own neighbourhoods, a strong educational and preventative remit particularly around dog fouling and a priority around local employment and apprenticeships

5.5 Private Sector Housing Service

- That there is a continued need for a Private Sector Housing service from the 1st April 2019 and requested that the South Area Council Manager seek approval to extend the Service Level Agreement for 12 months from 1st April 2019

5.6 Environmental Enforcement

- That there is a continued need for the parking services element of the environmental enforcement service contract and that the South Area Council Manager explore options to fund parking services
- That the focus for parking services should be solely around the main shopping centres of Wombwell and Hoyland and should include evening and weekends
- That the littering and dog fouling elements be looked at as educational projects

5.7 Advice services

- That there is a continued need for an advice service across all wards from the 1st July 2019 and requested that the South Area Council Manager pull together a tender specification with the intention that the opportunity is put out to the market as part of a competitive tender process
- That the new tender specification reflects the need to support people who needs the support the most, that people who are able to access telephone and online support are encouraged to do so
- That the South Area Council Manager looks at different options to manage any future demand of a contract, including triage models, apprenticeships, evening sessions, tailored provision

6. Current Advice Service Contract

6.1 At the South Area Council meeting on the 27th April 2018 Members received a presentation from CAB, the current provider, regarding an update of performance to date and in particular to discuss how to manage current demand.

6.2 The following options were discussed:

1. Welfare rights worker and generalist advisor jointly deliver one extra service per month at Hoyland to assist clients either on a drop in basis or by pre-booked appointments, the additional cost for this service would be £4,572pa, this costing assumes that we would have 2 interview rooms free of charge available to us at the same time to provide this service.
2. Welfare rights worker to deliver one extra service per month at Hoyland to assist clients by pre-booked appointments, the additional cost for this service would be £2,286, this costing assumes that we would be able to have an interview room free of charge available
3. Welfare rights and a legal advisor apprentice jointly deliver one extra service per month at Hoyland to assist clients by pre-booked appointments, the additional cost for this service would be £3,792pa, this costing assumes 2 interview rooms free of charge available at the same time to provide this service and that the welfare rights worker would support and supervise the Apprentice. The Apprentice would only deal with basic benefit matters i.e. MR, benefit checks, looking at correspondence etc. under supervision.
4. An Apprentice joins the welfare rights worker and general advisor on one Monday evening per month or joins welfare rights worker on one Tuesday afternoon per month to jointly deliver one extra drop in service per month at Hoyland. The additional cost for this service would be £1,506pa, this costing assumes an additional interview room free of charge available at the same time to provide this service and that the workers would support and supervise the Apprentice. The Apprentice would only deal with basic benefit matters i.e. MR, benefit checks, looking at correspondence etc.
5. An apprentice would deliver telephone ring backs from our town centre office one day per month dealing with basic benefit matters i.e. MR, benefit checks, looking at correspondence etc. under the supervision the Welfare rights worker. The additional cost for this service would be £1,006pa
6. An advisor with combined welfare rights, benefit and generalist knowledge. One additional session per month. £4,970

6.3 Further discussions took place regarding the above options at the workshop on the 25th May 2018. Members preferred option is option 2, a welfare rights officer delivering an additional session in each Hoyland and Wombwell as evening sessions.

7. Suggested timescales

Task	Timescale
Recommendations from South Area Council workshop for future commissioning	25th May 18
Paper at South Area Council meeting outlining commissioning intentions for recommendation	15th June 18
Draft specifications and SLAs to be worked up for commissions and specification framework agreed at Area Council meeting	31st August 18 and 26th October 18
Publish on YOR tender	October 18
Evaluation panel	November 18
Contract awards	December 18
Contract start dates	1st April 19 / 1st July 19

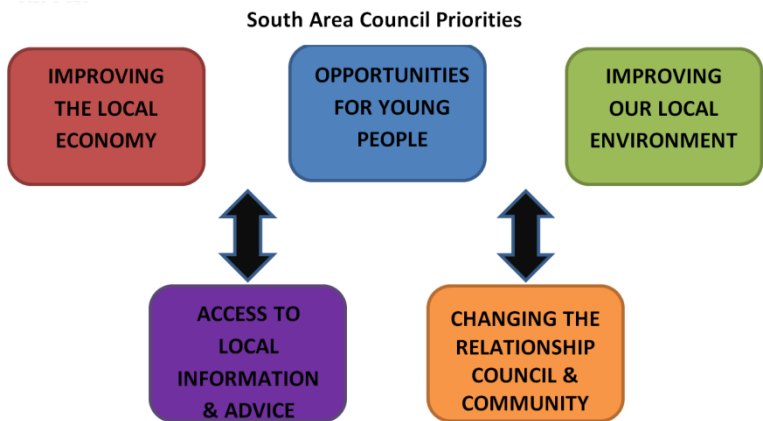
8. Future commissions and projects

8.1 In addition to the existing contracts the South Area Council are considering commissioning a Social Isolation project. This work is being developed alongside any learning from the Barnsley Age UK pilot operating in Wombwell. This work has been taken into consideration regarding future budgets.

8.2 Previously the South Area Council has funded projects against each of the South Area Council priorities. Currently there are no specific commissions/ projects for the ‘Opportunities for young people’ or ‘Improving the local economy’ priorities.

8.3 Projects funded previously:

- Opportunities for young people: summer internship, Fire and Rescue ARC courses, Youth Asset mapping, Life skills course for young people, young people social media project
- Improving the Local Economy: business surveys and courses for local businesses



8.4 A number of project ideas were discussed and will be investigated by the South Area Council Manager for consideration at future meetings. The project ideas include:

- Youth life skills projects i.e. Fire and rescue ARC courses (these have been funded previously)
- Youth voice and influence and activities grants pot i.e food poverty, skills, health and well being
- Early help support projects: basic skills, money management, information events
- Winter wellbeing event

8.5 At the South Area Council meeting on the 27th April 2018 Members supported the idea of holding a Winter Wellbeing event across the South Area. The event would build on the success of sloppy slippers and include key winter messages and support (flu jabs, staying warm and winter warm packs, fuel poverty, social isolation).

8.6 Members are asked to consider allocating a budget of up to £2,000 towards this event. The budget would fund items for winter packs, room hire, promotional materials, food and transport.

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